

Inv. 0047

4ESS TASK ORDER PROGRESS REPORT

TO NUMBER:	TO # 0003	REGION:	8
TO TITLE:	Libby Asbestos NPL Site	REPORT PERIOD	September 29, 2013 to October 26, 2013
EPA TO MANAGER:	Sharon Abendschan	FIRM:	Toeroek Associates, Inc.
EPA TOPO:	Scott Wilder	TECHNICALLY COMPLETE:	51%
TOEROEK TO MANAGER:	Kevin Geraci		

1. PROGRESS MADE THIS REPORT PERIOD

- Toeroek paid the monthly storage fees for the Libby/W.R. Grace boxes to Iron Mountain.
- Prepared the monthly progress report and financial report.
- Performed management, administrative, and financial activities.

2. DELIVERABLES

Deliverables	Due Date	Date Delivered	Date Approved
Progress Report and Financial Reports	October 20, 2013	October 25, 2013	October 30, 2013
Staffing Plan	November 2, 2010	November 2, 2010	November 8, 2010
Staffing Plan for Amend. D	May 20, 2013	May 14, 2013	May 30, 2013

3. OUTSTANDING ISSUES/RESOLUTION

- On October 1, 2013, Toeroek Associates, Inc. received a stop work order from EPA due to the Federal Government Shutdown. EPA lifted the stop work order on October 17, 2013. As a result of the shutdown and stop work order, Toeroek's project work and reporting were delayed. For example, the September monthly vouchers, which were due to EPA on October 20, 2013, were submitted on October 25, 2013. The submittal date was discussed and agreed upon with the EPA Task Order Project Officer ahead of time.

4. PLANNED ACTIVITIES

- Pay monthly fee for storage of W.R. Grace boxes.
- Prepare memorandum that summarizes the collection, handling, processing, and disposition of the documents submitted by W.R. Grace as part of its 104(e) response.
- Respond to EPA's requests.

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5. FINANCIAL STATUS

See attached financial summary and backup for details.

6. QUALITY ASSURANCE (QA) ACTIVITIES

All activities were performed in accordance with Toeroek's approved Quality Assurance Program Plan dated January 1999.